



Recognition of Prior Learning
Professional Development Unit
Four-Year Trained Principals

Please complete all applicable details

Students can gain credit for up to 50 percent of their degree through Recognition of Prior Learning (RPL). Professional Development Units (PDU) are a form of RPL and recognise learning that occurs in the course of teachers' work. Use this form if you are a four-year trained principal wishing to gain credit for up to 50 percent into a Masters level course. (Three-year trained principals complete the Advanced Standing form to gain entry into a Masters level course).

1. Personal Information

TITLE (Mr/Mrs/Miss/Ms): _____ SURNAME: _____

PREFERRED NAME: _____ GIVEN NAME(S): _____

STREET: _____

SUBURB: _____ STATE: _____ POSTCODE: _____

COUNTRY: _____ DATE OF BIRTH: _____

SCHOOL: _____

TELEPHONE: (W) _____ (H) _____

MOBILE: _____ FAX (W) _____

PERSONAL EMAIL: _____

2. Enrolment Status

I am already enrolled in an NICE course
 (please tick one)

- Yes
- No. Please complete an NICE enrolment form and include with this application.

If "yes", please indicate which one:

- Bachelor of Education
- Graduate Diploma of Education
- Master of Education
- Master of Education (Leadership)

3a. Requirements

Four-year trained principals can gain credit for up to 50 percent of a Masters level degree if they have:

- i) Been a principal for five or more years
- ii) Attended at least two principal conferences (peer certified)
- iii) Attended two national conferences or equivalent (peer certified)
- iv) Been the subject of an NICE approved peer appraisal process
- v) Completed a 6000 word equivalent portfolio including:
 - Understanding of leadership from a biblical perspectives
 - Professional development activities
 - Innovations
 - Publications
 - Professional membership/experience
 - Curriculum development
 - Professional reading
 - Staff development
 - Relevant achievements

3b. Details

i) **Experience as Principal**

List employment experience:

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ii) **Principal Conferences Attendance (peer certified)**

Conference 1: Name: Dates:

Peer Certifier: Certifier's Signature:

Conference 2: Name: Dates:

Peer Certifier: Certifier's Signature:

iii) **National Conferences Attendance (peer certified)**

Conference 1: Name: Dates:

Peer Certifier: Certifier's Signature:

Conference 2: Name: Dates:

Peer Certifier: Certifier's Signature:

4. Payment Details

Payment must accompany application. ***PDU Fee per unit: 50 percent of Unit Registration Fee.*** This form of PDU can be up to four units providing the total RPL credit is less than 50 percent of the total course.

<input type="checkbox"/> Please find enclosed my Cheque/Money order OR
<input type="checkbox"/> Please debit my Mastercard / Visa (<i>circle one</i>)
AU\$.....
Card Number: ___ / ___ / ___ / ___
Name on card: Expiry date:
Cardholder's Signature:

5. Final Checklist

- I have enclosed:**
- My payment by credit card or cheque
 - Employment experience
 - Principals conference peer certifications
 - National conference peer certifications
 - Appraisal information and appraiser's verification
 - Portfolio (See guidelines on previous page)

I have completed this form and acknowledge that the information provided is accurate.

Date: _____ **Signature:** _____

Office use only		
Date paid:	Amt:	Invoice No.:
Paid by:		
Granted: Yes <input type="checkbox"/> No <input type="checkbox"/>		
Approved by:	Signature:	
Date:/...../.....	Input:	